



Water Pollution Control Authority

Regular Meeting
Wednesday, April 24, 2013

MINUTES

Members Present: D. Parisi-Chairman, E. Duell, J. Galeota, P. Gilbert, S. Koehler

Others Present: P. Williams-WPCA Admin, T. Webb-DPW Director, J. Thompson-Town Engineer, L. Spielman-Selectman, Residents of Ellington Ave, T. Walker-Skips Septic.

Call to Order

Ed Duell called the meeting to order at 7:00 PM.

Citizens Forum – Non Agenda Items

None

Old Business

1. Stafford Plant Assessment

Peter Williams has met with the new chairman of the Town of Stafford WPCA and would like to discuss this with the commissioners tonight in executive session at the end of the meeting.

2. Vernon Flow Request

The agreement with the Town of Vernon for the additional flow requested has been drawn up and is ready to be signed. The Chairman of the WPCA will sign the agreement and the Finance Officer will issue the payment. This agreement will increase the flow for Ellington to 1,400,000 gpd or a 37% increase. The members thanked Peter Williams for his work to accomplish this.

Chairman Parisi arrived and by consensus the members agreed to move to New Business to discuss the Ellington Avenue Sewer Extension.

New Business

3. Ellington Avenue Extension

Ann Hupper, 75 Ellington Ave, stated her concern regarding the cesspool at the property she is selling and has a sales contract for. The bank will not finance a mortgage on the house because it has a cesspool, so it has to be connected to a septic system or to the sewer. She had Skips Septic come out and do test borings to prepare for the construction of a septic system. She feels that the Health Dept has given her the run around and she is afraid she will lose her buyer. Peter Williams acknowledged that the Health Dept asked him if they would accept a repair or run the sewer line to that location. They would need a waiver from the WPCA if there was an appropriate septic system design that could be constructed. Tonight the Town Engineer is presenting to the WPCA his design and costs to run the sewer line down the road. James Thompson, Town Engineer, felt that it would take about 3 months to get the job out to bid and constructed. Tom Walker of Skips said they called him and he scheduled the test holes. Peter Williams felt that the Ellington WPCA could give the resident a letter outlining the circumstances regarding the new sewer line to give to the bank.

Mr. Thompson stated that the new line would service 12 lots and cost roughly \$180,000. Peter Williams stated that the benefit assessment would average about \$6,000 per property so that ½ of the cost would be recovered. The Town will spend \$100,000 from the Enterprise Fund. He is recommending that the Town do the project.

MOVED (KOEHLER) SECONDED (DUELL) AND PASSED UNANIMOUSLY TO APPROVE THE CONSTRUCTION OF THE ELLINGTON AVENUE PRESSURE MAIN FROM HIGHLAND AVE TO 75 ELLINGTON AVE AND GRAVITY LINE NORTH OF HIGHLAND AVE AT A NOT TO EXCEED COST OF \$200,000

Peter Williams, told the resident's real estate agent that was present tonight that she could come into his office tomorrow to meet with him and they can get a letter drawn up for the bank. He also asked Tom Walker to come in tomorrow also. The Agent stated that she would have to speak to the bank to see what they would accept.

Old Business

3. Pump Station & Meter - Updates

Mr. Webb told the members that the new meter for Vernon Pump Station was ordered but that they found the two pipe flanges were cracked, the one above the meter as well as the one below the meter. Jim Thompson said that the cast fittings are fine but that the flanges

are rusting. The lines are 8 inches and are 30 years old. Jim Thompson told the commissioners that the hydrogen sulfide may have contributed to this. Mr. Webb sated that to repair the pipes the station has to be shut down and portable pumps rented to keep the station going while they replace the pipes and the meter. He is estimating the total cost at \$20,000-30,000. They will be starting on Tuesday. This is maintenance that needs to be done.

4. Administration Staff Review

The First Selectman was waiting for the Union Contracts to be settled before making the adjustments for the administrative staff. The contracts were settled and the job description adjustments need to be done and approved by the Board of Selectmen. Peter Williams will follow up on these. He then told the members that the Board of Selectmen made a motion to approve the WPCA Technician/Maintainer II and that this agency needs to do the same.

MOVED (KOEHLER) SECONDED (DUELL) AND PASSED UNANIMOUSLY TO APPROVE FUNDING FOR THE NEW DEPARTMENT OF PUBLIC WORKS WPCA TECHNICIAN/MAINTAINER II POSITION EFFECTIVE JULY 1, 2013 INCLUDING THE HOURLY WAGE, ANNUAL INCREASES, FRINGE BENEFITS AND OVERHEAD EXPENSES FOR ACTUAL HOURS EXPENDED. NOTE THAT THE 2013 HOURLY RATE OF \$29.40 PER HOUR, SUBSEQUENT ANNUAL INCREASES AND FRINGE BENEFITS ARE IN ACCORDANCE WITH THE PUBLIC WORKS DEPARTMENT COLLECTIVE BARGAINING AGREEMENT.

New Business

1. Upper Butcher Rd Extension

The Upper Butcher Rd extension will service 6 houses. Upon investigation, the Town Engineer found that the street right of way is only 37 ft wide and not 50 ft wide. Therefore easements will be required for the project. He and the DPW Director are looking into running the line behind the house at 68 Mountain St and then bring it to the street. Tim Webb has already spoken and met with that homeowner and she is considering it. The running of the line in the rear is the most preferable and requires fewer easements. Mr. Thompson has completed his documents for the job but will need the easements; he will see the Town Attorney tomorrow about drawing them up.

MOVED (DUELL) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO AUTHORIZE THE TOWN ENGINEER, DPW DIRECTOR AND TOWN ATTORNEY TO GET THE EASEMENTS IN PLACE FOR THE UPPER BUTCHER ROAD EXTENSION AS THE NEXT STEP IN THE PROJECT.

2. Main Street Extension

This extension includes one line up Arbor Way to service the Arbor Common Apartments with 28 bedrooms and one line from the manhole in front of the Town Hall to run behind the Church Street Plaza to Route 140. Peter Williams stated that he needs to evaluate the benefit assessments. The cost to run the line is estimated to be \$250,000. He asked James Thompson to break out the cost for the apartments so that a possible special benefit assessment calculation can be done for them.

Administrative

1. Maple Street Extension

This work has been completed and the final testing of the line passed. The Town paid for the materials and the labor was donated.

2. Pinney Street Apartments

At this time there has been no sewer permit applied for and no work has been started.

3. Stafford Road – Close out

The line is in and ready for use. The proposed benefit assessment is to be determined for vacant lots and the storage building. If everyone hooks into the line, the assessment will be \$70,967. The cost of the project was \$298,184, the general budget funded \$125,000, the Steap grant was \$75,000 and the possible benefit of \$70,000 would leave the balance of \$39,083 to be paid from the Enterprise Fund. A public hearing needs to be scheduled to set the benefit assessments.

MOVED (DUELL) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO AUTHORIZE THE WPCA ADMINISTRATOR, PETER WILLIAMS, TO CALL A PUBLIC HEARING FOR THE MAY 22, 2013 MEETING TO HEAR THE BENEFIT ASSESSMENTS FOR THE STAFFORD RD SEWER PROJECT.

The easement for the Rogalla property still needs to be worked out with the Town. Peter Williams told the commissioners that he would do the research on this and meet with the owners to work out an amicable proposal.

4. Courtney Drive – Close out

One building is completed in this development and the benefit assessment has been computed to be \$5,032. The owner would like to pay the assessment over a 5 year period.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO ACCEPT THE BENEFIT ASSESSMENT FOR 21 COURTNEY DRIVE OF \$5,032 TO PAID OVER 5 YEARS BASED ON THE CURRENT ASSESSMENT POLICY OF 2% INTEREST.

The 80 Windermere Ave hook up has been completed and the benefit assessment has been computed to be \$6,970. The owner has requested a 10 year payment for the assessment.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO ACCEPT THE BENEFIT ASSESSMENT FOR 80 WINDERMERE AVE OF \$6,970 TO BE PAID OVER 10 YEARS BASED ON THE CURRENT ASSESSMENT POLICY OF 2% INTEREST.

The owner of 89 West Road has a tenant that would like to rent the remainder of the building and therefore he is requesting another 600 gpd capacity allotment.

MOVED (KOEHLER) SECONDED (GALEOTA) AND PASSED UNANIMOUSLY TO INCREASE THE FLOW ALLOTMENT FOR 89 WEST ROAD BY 600 GPD AT \$4.81/GALLON TO \$2,886.

5. Stonebridge Apartments

Nothing to report.

BY CONSENSUS THE COMMISSIONERS ADDED TO THE AGENDA – EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS AT 8:41 PM. ALL IN ATTENDANCE WERE INVITED TO STAY.

Present: D. Parisi, E. Duell, S. Koehler, P. Gilbert, J. Galeota, P. Williams,
T. Webb, L. Spielman, L. Smith

MOVED (KOEHLER) SECONDED (GALEOTA) AND PASSED UNANIMOUSLY TO COME OUT OF EXECUTIVE SESSION AT 9:00 PM.

Approval of Minutes of March 27, 2013

MOVED (DUELL) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 27, 2013 AS WRITTEN.

Adjournment

**MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY
TO ADJOURN THE MEETING AT 9:02 PM.**

Respectfully submitted:

A handwritten signature in cursive script that reads "Lori Smith". The signature is written in black ink and is positioned above the printed name.

Lori Smith, Recording Secretary